

ADDENDUM TO AGREEMENT
(Successor Letter of Agreement, 2004-2007,
Program Coordinators and Designated Faculty Members)
Freshman Seminar Coordinator

Qualifications: must have successfully taught a Freshman Seminar course at least twice; must be a tenured faculty member

Selection Process: nomination by other faculty member(s) or self-nomination

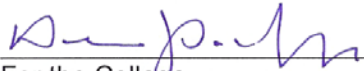
Joint recommendation for appointment by Dean of General Studies and Coordinator of First-Year Experience after interviews

Compensation: one course release per year plus \$400*

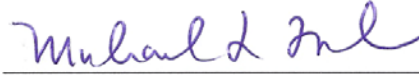
Duties and Responsibilities:

1. Assist in the recruitment of Seminar faculty.
2. Conduct at least two (2) Seminar development meetings each term with all Seminar faculty.
3. Research "Best Practices" for continued improvement of Seminars, especially since Stockton's delivery is unique, i.e., not a UNIV 101 course.
4. Develop and distribute appropriate instructional and resource materials for all Seminar faculty.
5. Develop a common set of "required" and supplemental components to be included in all Seminars, e.g., Library component, oral presentation component, co-curricular component.
6. Work with College Assessment Coordinator to develop an assessment plan, with specific learning objectives and expected outcomes for all Seminars, instrumentation required, etc.
7. Coordinate efforts with Honors Director, BASK Coordinator, EOF Director, Community of Scholars Director, and others to develop appropriate Seminar activities that may be common to all groups of students, e.g., Fall Convocation, guest speakers/lecturers on campus.
8. Assist in defining activities and outcomes for full First Year Experience
9. Participate as member of FYE Advisory Council.
10. Serve as resource to all Seminar faculty re: potential enhancements, activities, materials, etc. for their courses.
11. Prepare and submit annual report to the Dean of General Studies, which includes assessment of current year and offers suggestions for improvement for the following year.

*Based on current negotiated compensation for the QUAD and Writing Coordinators (subtract coordinators, G convenors and coordinators of interdisciplinary minors receive 2 TCH per year at the senior rank.)



For the College,
President Herman J. Saatkamp



For the Federation of Teachers,
President Michael Frank

Date July 28, 2005

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