

MEMORANDUM OF AGREEMENT

STOCKTON FACULTY FELLOWS PROGRAM

Purpose

Under a previous Agreement in 2013, the College has provided the opportunity for faculty to work as "Faculty Fellows" in a number of Stockton Centers and Institutes (e.g., Stockton Center on Community Engagement, Stockton Center On Successful Aging, Stockton Center for Economic & Financial Literacy, Lloyd D. Levenson Institute for Gaming, Hospitality & Tourism, William J. Hughes Center for Public Policy) under a common Centers and Institutes Faculty Fellows Program. In addition, the College and the SFT had negotiated prior Agreements for Faculty Administrative Fellows and Institute for Faculty Development Fellows.

It is the intent of the parties to merge all Faculty Fellow opportunities into one Agreement, and that all Faculty Fellows will be governed by this agreement, which will supersede and replace all prior existing agreements except that:

The parties agree that the provision of the Memorandum of Agreement: Institute for Faculty Development Fellows (2012) that indicates that there will be at least five (5) IFD Fellows each year will remain in effect.

The parties agree that the eligibility provisions of the Memorandum of Agreement: Faculty Administrative Fellows (2012) [hold a rank of Associate Professor or higher and must have served in a leadership position at Stockton such as (but not limited to) program coordinator or director or Chair of a Faculty Senate committee] will remain in effect. Further the provision of that same agreement which notes that applicants who become FAFs will agree not to seek promotion or range adjustment during either their year of service or the following academic year will remain in effect.

It is also the intent of the parties to broaden Faculty Fellow opportunities to allow Deans and Vice Presidents of the college to express interest in having faculty fellows work on specific projects. The Provost will review these requests and decide which projects will result in a call for Faculty Fellows to work on a specific project that is not tied to a particular Stockton Center or Institute.

Eligibility

Faculty members (including tenured, probationary, part-time) are eligible to apply for a Fellows position.

Application and Selection

1. No later than September 15 of each year, the Director of any Institute or Center, Dean, or a Vice President who wants one or more Fellows for the following academic year shall make a proposal to the Provost that sets forth the justification for one or more Fellows. Where the Provost and Director/Vice President agree, a Selection Committee shall be formed. Where appropriate, the Provost, in consultation with the Director/Vice President, shall identify one or more "priority" needs for the upcoming year; the call for applicants shall identify these needs while making clear that applicants with other strengths will be given fair consideration. The Provost will announce Fellow opportunities by October 1 of each year and final Fellow selections by November 1 of each year.
2. The Office of the Provost will convene a Selection Committee typically consisting of the Center/Institute Director or Vice President (or his/her designee) and two faculty members. Where possible, faculty will be selected from those who serve on the Center or Institute's Advisory Committee. For other fellowships, faculty will be nominated by the President of the Faculty Senate to serve on a selection committee convened by the Provost. No member of the Selection Committee may also apply to be a Fellow.
3. Applications shall consist of a copy of the applicants C.V., a letter explaining his/her interest in serving as a Faculty Fellow and the expertise that s/he would bring to the position. The letter should indicate how the Fellow proposes to make a direct contribution to the mission of the Center/Institute or College division and list 3-5 objectives s/he proposes to meet during the fellowship. If the applicant chooses course release as compensation, the applicant should consult with the Dean and indicate in his/her application that a course release will not negatively impact on curriculum offerings in the applicant's Program. The deadline for applications is October 15 of each year.
4. The Selection Committee shall make its recommendations to the Provost by November 1 of each year so that faculty can appropriately schedule for the upcoming year.
5. Faculty members who have applied for but have been turned down for a fellowship shall receive a letter on behalf of the committee that indicates why they were not selected along with suggestions for strengthening an application in the future.
6. In cases approved by the Provost, deadline dates can be waived so that a Faculty Fellow opportunity can be announced after November 1 of each year but before March 1 of each year for a fellowship in the following academic year.

Responsibilities

1. The responsibilities of each Faculty Fellow will be determined first and foremost by the contribution to the mission of the Center/Institute or Vice President's office indicated in the call for Fellows and his or her application.

2. Each Fellow is expected to collaborate with other Stockton and community offices, as identified by the Director of the Center/Institute or Vice President's office. Where a Center/Institute has an Advisory Committee, the Faculty Fellow shall sit on the committee.
3. At the conclusion of their Fellowship, the Fellow will write a brief report summarizing and documenting his/her work, including how s/he met the fellowship objectives, that can be made available through an appropriate college website.

Compensation and Term of Fellows

1. Each Faculty Fellowship will normally be for one-year duration and Fellows will be eligible to apply for one renewal for a second subsequent year, with the exception of FAFs who shall serve for one semester or one year. FAFs are not renewable.
2. After a break in service for at least two years in a fellowship, a faculty member may apply again for that fellowship or another fellowship.
3. Each Faculty Fellow may elect to be compensated for one course release a year or the equivalent monetary compensation, subject to the Master Agreement.

TERM

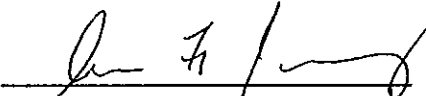
This Agreement shall remain in full force and effect from this date until August 31, 2018 unless modified by changes in the Master Agreement. The Agreement shall automatically be renewed from year to year thereafter, unless either party shall give to the other party written notice of its desire to terminate, modify or amend this Agreement. Said notice shall be given the other party in writing no later than 30 days prior to August 31, 2018, or 30 days prior to August 31 of any succeeding year for which this Agreement is automatically renewed.

IN WITNESS THEREOF, the College and the Stockton Federation of Teachers have caused this Memorandum of Agreement to be executed this 31st day of Oct 2014.

For: The Richard Stockton College
of New Jersey


Herman J. Saatkamp, Jr., President

For: The Stockton Federation of Teachers


Anne F. Pomeroy, President