

MEMORANDUM OF AGREEMENT

DUAL-CREDIT COURSES AT HIGH SCHOOLS: STOCKTON FACULTY LIAISONS

Preamble

In 2011-2012 the College initiated a project in which first year Stockton courses were taught at area high schools by qualified and recommended high school teachers. The purpose of the program is to provide local high school students with opportunities to take college level courses for appropriate credit or course waiver if they enroll at Stockton, in furtherance of state policy. In order to "increase the access of our State's able high school students to the educational resources available in our institutions of higher education" the State of New Jersey has established a program to "increase the availability of college-level instruction for high school students through courses offered by institutions of higher education at their campuses and in high schools." (N.J.S.A. 18A:61C-8.) Regulations adopted by the state effective 2011 mandate that "District boards of education and partner colleges ensure that college courses for high school students are taught by college faculty with academic rank. Adjunct faculty and members of the district staff who have a minimum of a master's degree may also be included." (N.J.A.C. 6A:8-3.3.)

This Agreement extends the original agreement, with some modifications, through the 2014-15 academic year. The parties are in agreement that the College should explore variations of dual-credit programs that provide the best possible experience for high school students. Ideally, high school students would take classes on the college campus, either through a dual-credit high school course or by receiving high school credit for courses taken and passed at Stockton. The parties agree to work with each other and with local high schools to explore the feasibility of such programs.

In the interim, this agreement extends the original agreement concerning liaisons, with some modifications, through the 2014-15 academic year. Before renewing this agreement, the parties will evaluate progress of all high school programs, taking into account any recommendations from the Faculty Senate and/or College planning task forces.

Participation and Staffing

1. The parties agree that no academic program will enter into an agreement to offer Stockton equivalent courses to high school students without the approval of a majority of the program faculty, including full and part-time faculty, but excluding adjunct faculty. Such approval shall be recorded in writing (minutes or a vote) after full discussion by the program.

2. In order to allow mirror courses to be established and operational at participating high schools, the degree programs that agree to participate will solicit volunteers to serve as liaisons with the school district, its schools, and its teachers. These courses will use the Stockton curriculum, offer similar tests and assignments, replicate all labs as appropriate, and have appropriate assessment mechanisms in place.

3. In order to be eligible to participate in this program, the high school teachers must meet the same qualifications as adjunct faculty who teach in the respective program at Stockton; in some cases they may already be Stockton adjuncts.
4. Before renewing existing Articulation Agreements with High Schools, or signing new ones, the College agrees to the following method of staffing such programs:
 - a. Provided there is no time conflict, full-time faculty shall have a priority consideration to teach at the high school if qualified. It is understood that when a course is offered at a public high school, only those full- or part-time faculty who satisfy statutory requirements for public school teachers are eligible to exercise this option.
 - b. Assignments to full-time faculty to teach at the high school shall be voluntary.
 - c. Second preference shall be given to adjunct faculty, if qualified, to offer the course at the high school. It is understood that when a course is offered at a public high school, only those adjunct faculty who satisfy statutory requirements for teaching a public high school course are eligible to exercise this option.

Selection of Faculty Liaisons

Those programs for which Stockton and participating high schools agree to create courses will solicit volunteers from among their regular faculty to serve as liaisons, subject to the approval of the program faculty and the respective Dean. The solicitation will include information on the courses and schools that are available.

Responsibilities of Faculty Liaisons

- Confer on a regular basis as needed with designated high school teachers (at most three teachers per liaison).
- Review Stockton courses, syllabi, texts, subject matter, tests, assignments, learning outcomes and assessment mechanisms.
- Review laboratory exercises/experiments in terms of syllabi, materials and equipment required, anticipated results, and safety procedures.
- Confer with high school teachers to insure that courses are taught and graded to Stockton standards.
- Classroom observations of high school teachers.

The particular mix of these activities will vary according to the course, the needs of the high school teacher, and other factors. The College estimates that the total time commitment for a Liaison will be between 30 and 50 hours. Liaisons' travel to the schools is governed by the terms of the master agreement.

Every effort will be made to make efficient use of Liaisons' time; for example they will not be assigned to two schools that are a considerable distance apart.

Compensation of Faculty Liaisons

Stockton faculty serving as Liaisons will be compensated with a stipend equivalent to 1 (one) TCH per course per school at the appropriate rate, half to be paid during preparation, prior to the course being taught and half during course delivery. It is understood that where multiple classes ("sections") of the same course are offered at a single high school, each class taught by a different teacher shall be considered one course.

The first time a Stockton Liaison participates in preparation of a particular course, the Liaison will receive an additional 0.5 TCH stipend.

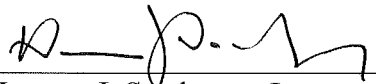
Sunset

This agreement will expire at the end of the 2014-15 academic year. No articulation agreements shall be signed that commit the College to offering courses beyond July 1, 2015.

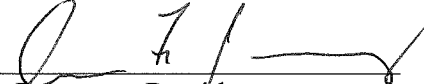
IN WITNESS THEREOF, the College and the Stockton Federation of Teachers have caused this Memorandum of Agreement to be executed this 1st day of March, 2013.

For Richard Stockton College

For the Stockton Federation of Teachers



Herman J. Saatkamp, Jr.
President



Anne F. Pomeroy, President