

ADDENDUM TO AGREEMENT
(Successor Letter of Agreement, 2004-2007,
Program Coordinators and Designated Faculty Members)

3.2 Other Faculty Members

Insert between "Coordinator of BASK" and "Program Review and External Accreditation"

- **Director of Stockton Honors Program**

During the phase in of the program (December 2004-June 2006) an Interim Director shall be appointed by the Provost after considering recommendations from the Honors Advisory Board.

The Interim Director shall receive compensation as follows:

- a stipend of \$1500 for work the balance of the Fall 2004 term after appointment and prior to the start of classes for the Spring2005 term,
- 1 course release Spring term 2005 (or overload, if an appropriate replacement cannot be found for her/his program),
- a stipend equal to up to two summer course offerings for handling program details over the summer of 2005 and participating in the planning and execution of relevant Orientation activities for Honors students, and
- 1/3 release during 2005-2006 to manage the program

The Director shall receive compensation as follows:

- 1/3 release during the regular academic year to manage the program and recruit incoming cohorts
- a stipend equal to up to two summer course offerings for handling program details over the summer and participating in the planning and execution of relevant Orientation activities for Honors students.

Insert as Appendix L: Responsibilities of Director of Stockton Honors Program

Duties of the Interim Director shall be:

- to shepherd the development and approval of the courses needed for 2005-06,
- to help Admissions recruit for the first cohort of Honors students for the fall of 2005,
- to launch and manage the curricular and co-curricular aspects of the program during 2005-06,
- and during 2005-06 to help Admissions recruit for the second cohort who will start the fall of 2006.
- work with faculty and administrators in developing and delivering a sustainable honors program

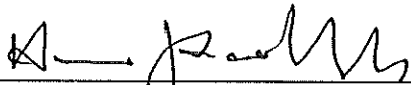
- assist the Office of Admissions in recruiting the first two cohorts, including assisting in the development of relevant descriptive, publicity, and applications materials
- work with faculty and the Divisional Deans in assuring appropriate offering, scheduling, and seat availability of the courses needed for the program
- assist Preceptors of Honors students as needed, helping assure the students' timely progress through the program and the completion of their other Stockton graduation requirements
- attend to relevant details such as assuring the requisite numbers of available seats in courses, designing the sequence of offerings needed to accommodate students, and handling the necessary paperwork for the academic and co-curricular offerings
- manage the honors budget
- be a general cheerleader and advocate for the program among colleagues, students, parents, and other stakeholders of the college.
- The Interim Director is likely to work directly with a variety of college offices and personnel in bringing about a successful launch of the program, and will need good formal and informal communication skills and a collaborative perspective.

The Interim Director will be supervised by and report to the Provost through the Associate Provost for Personnel, Programs, and Policy who, along with the Honors Advisory Committee, will be available to assist the Interim Director as the need arises.

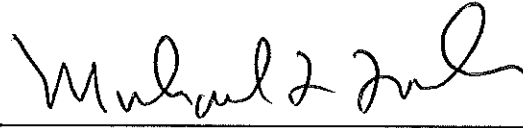
Duties of the Director shall be:

- oversee the development and approval of the courses needed for the program,
- to help Admissions recruit Honors students,
- plan and manage the curricular and co-curricular aspects of the program,
- work with faculty and administrators in further developing and delivering a sustainable honors program
- assist the Office of Admissions in the development of relevant descriptive, publicity, and applications materials
- work with faculty and the Divisional Deans in assuring appropriate offering, scheduling, and seat availability of the courses needed for the program
- assist Preceptors of Honors students as needed, helping assure the students' timely progress through the program and the completion of their other Stockton graduation requirements
- attend to relevant details such as assuring the requisite numbers of available seats in courses, designing the sequence of offerings needed to accommodate students, and handling the necessary paperwork for the academic and co-curricular offerings
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For the College,
President Herman J. Saatkamp



For the Federation of Teachers,
President Michael Frank

Date July 28, 2005

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